

Southern Platte Fire Protection District Admin (816) 741-2900 Call 911 in an Emergency!
City Phone:
Other:
Animal Control / Pest Company Contact: Phone:
Fire Extinguisher Company: Contact: Phone:
Smoke Alarms Company Name: Contact: Phone:
Sprinkler System Company: Contact: Phone:
CONTACTS Enter other important emergency contacts here that you may need and put in a safe place.



SOUTHERN PLATTE FIRE PROTECTION DISTRICT

8795 NW HIGHWAY N, KANSAS CITY, MISSOURI 64153 PHONE: (816) 741-2900 FAX: (816) 741-7292

EMAIL: INFO@SPFPD.COM

Dear Building Owner/Occupant,

The Southern Platte Fire Protection District (SPFPD) values you as a member of the local business community. Fire is physically and financially devastating to businesses, and statistics show that 40-60% of businesses affected by a significant fire never re-open their doors.

The Southern Platte Fire Protection District is tasked with inspecting new and existing buildings within the boundaries of the fire district. Our main focus when performing these inspections is life safety.

The goal of the inspections are to have safe businesses and to provide risk reduction to building owners, employees, customers, tenants, visitors and firefighters in the case of a fire or emergency in the building. We also want to work with you to ensure that if a fire were to occur, damage is limited as much as possible and our firefighters can operate efficiently and safely. These goals are achieved by seeking code compliance of all applicable fire codes.

A SPFPD Fire Crew will be calling to make an appointment or stopping in to inspect your business in the near future. Please do not call the office to schedule an inspection.

The enclosed checklist provides an overview of items that should be addressed prior to your scheduled inspection, which will give you an opportunity to correct any deficiencies that may exist. This will also assist you in the future to maintain a safe and code compliant business.

If you have any questions about this checklist or the inspection process, please contact Fire Prevention at (816) 741-2900 or via email at firemarshal@spfpd.com. Thank you for your help and cooperation in making your building a safer place for all.

Sincerely,

Dean Cull Fire Marshal

Practicing fire prevention and addressing fire hazards is a great investment!



Fire Inspection Checklist

We have compiled a list of the most common hazards to assist you in preparing your business for a fire safety inspection. Feel free to discuss any questions or concerns you may have with your inspector.

	General	Exterior Hazards	
ls the	Maximum Occupancy Sign Posted?	Are trash dumpsters 5 feet or more from building?	
— ☐ Are all	Are all walls / ceilings free of fire penetrations and are all ceiling tiles in place?	Are fire lanes open and un-obstructed?	
		Is the address posted and visible?	
	Interior Hazards	Are Knox box keys, keycards, elevator keys, etc present, labeled and working?	
Does	emergency lighting work on battery backup?	☐ Is the FDC accessible?	
Paper occup	/Plastic Exit signs above all exits for max ancy of or less.	Does the Fire Department have access to utilities?	
s all p	panic / exit hardware working properly?	Fire Sprinkler & Alarm Systems	
s the	underside of stairwells free of combustibles?	Some buildings require a fire sprinkler system because of the	
Are st	airwells free of obstructions?	size of the building or type of business operation. If you have a sprinkler system installed, be sure to check the following:	
Lit Exi	it signs above all exits for occupancy over ople.	Have sprinkler systems been serviced and tagged yearly?	
☐ Do lit l	Exit signs work on battery backup?	Are all sprinkler accessories in place?	
Are all	I halls / doors open and unobstructed?	☐ Do sprinkler heads have 18" of clearance?	
Are st	airwells free of stored combustibles?	Are all hood systems in clean working order?	
	e rated doors free from obstructions?	Have all hood systems been inspected (every 6 months)?	
Are fir	e doors working and in proper position?	☐ Have all fire extinguishers been inspected yearly?	
	Electrical Hazards	☐ Have all fire alarms been serviced and tagged yearly?	
	electrical panels have 36" clearance to the of panel?	Hazardous Chemicals & Storage	
Are al	ll electrical circuits marked?	☐ Are all hazmat materials properly stored?	
Are do	oors on all electrical panels?	☐ Is all compressed gas properly stored?	
Are E	mergency & Exit Light circuits marked for pancy?	☐ Do all heaters / furnaces have 36" clearance?	
		☐ Is good housekeeping practiced?	
	Is occupancy free of permanent extension cords? Are all breakers / blanks in place inside panels and cover plates on outlets and switches?	☐ Mechanical rooms are free of stored combustibles?	
cover		☐ Are all flammable liquids properly stored?	

When contacted write your inspection information here to help prepare:			
Person Who Contacted Me:			
Date of Visit:			
Planned Time:			
Phone No. to reach Inspector:			
Additional Info:			
NOTES			
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